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## **P.O BOX 2183-20300 NYAHURURU**

Email: info@viktassacco.co.ke

Viktas Savings & Credit Co-Operative Society invites application from interested, eligible candidates for the purpose of pre-qualification of suppliers for the supply of goods, works & services for 2024 financial year.

Category	Particulars
CATEGORY A	SUPPLY OF GOODS
VSSL//01/2024	Supply of branded Marketing & promotion items
VSSL/02/2024	Supply of General Office stationeries, printing papers, toners, cartridges
VSSL/03/2024	Supply and repair of Office furniture & equipment (office
	cabinets, note counting machines, paper shredders
VSSL/04/2024	Supply and installation of Alarm system and CCTV cameras
VSSL/05/2024	Supply of Computer software & licenses, computer hardware,
	servers, printers & accessories
VSSL/06/2024	Supply and maintenance of fire equipment and air conditioner
	Supply and maintenance of digital IP telephone/phone,
VSSL/07/2024	equipment and related spares/ accessories
CATEGORY B	SUPPLY OF SERVICES
VSSL/08/2024	Provision of external Auditing services
VSSL/09/2024	Provision of office branding services
VSSL/10/2024	Provision of Legal services
VSSL/11/2024	Provision and upgrade of Sacco core banking system

The above prequalification documents may be downloaded from our website <a href="https://www.viktassacco.co.ke">www.viktassacco.co.ke</a> a non-refundable fee of Ksh 1,000 per category will be payable to our account Equity bank in account number 0160278536074.

Completed application documents shall be submitted in plain sealed envelopes without identity of the applicant and with a clearly marked category number applied for and should be deposited in the tender box situated at the head office or sent via email address <a href="mailto:procurement@viktassacco.co.ke">procurement@viktassacco.co.ke</a> as single pdf document:

So as to reach the office on or before 22<sup>th</sup> December, 2023 at 12.00 noon. Tenders will be opened immediately thereafter. The Sacco reserves the right to accept or reject any bid without giving reasons for the decision taken.